



John Doe

Sales Manager

Address 1

Address 2

Address 3

Tel: phone no here

Email: email@email.com

PROFILE

See section on personal profiles

RELEVANT SKILLS

EDUCATION

<i>Qualification title here</i>	Academic Institution Name - City, Region	2001-2004
<i>Qualification title here</i>	Academic Institution Name - City, Region	1975-1980

WORK EXPERIENCE

<i>Job Title Here</i>	Business Name - Location	2001-2002
<i>Job Title Here</i>	Business Name - Location	2003-2004

OTHER SKILLS

- Hobbies or other skills that are not detailed in the CV.

PROFILE

5 - 10 bullet points that summarise yourself, and your key skills that you can bring to the table for this position. This should be customised for each vacancy you apply for to ensure they are relevant.

For example

- Strong teambuilding skills after 10 years as a senior teambuilding manager
- Good at delegating tasks proven by my successful track record in project management

REFERENCES

Available upon request.